

# TOWN OF GAINES REGULAR BOARD MEETING

August 8, 2017

A Regular Town Board Meeting of the Town of Gaines, County of Orleans and the State of New York was held at the Gaines Town Hall, 14087 Ridge Road, Gaines, New York on the 8<sup>th</sup> day of August 2017.

PRESENT:	Carol Culhane	-----	Supervisor
	Richard DeCarlo	-----	Councilperson
	James Kirby	-----	Councilperson
	Mary Neilans	-----	Councilperson
	Sue Smith	-----	Councilperson
	Sharon Harding	-----	Town Clerk
	Debra Mitchell	-----	Deputy Town Clerk
	Ron Mannella	-----	Highway Superintendent
	Dan Strong	-----	Code Enforcement Officer
	Andrew Meier	-----	Town Attorney

OTHERS PRESENT: E. John DeFilipps, Joe Grube, Ray Burke, Susan Heard, Lisa Mannella, Jack Mack, Lorienda Smith

Supervisor Culhane called the meeting to order at 7:00PM with the Pledge to the Flag.

RESOLUTION 56- 17

**APPROVAL OF MINUTES - July 11, 2017**

On a motion of Councilperson Neilans, seconded by Councilperson Kirby the following resolution was

ADOPTED    Ayes    5            Culhane, DeCarlo, Kirby, Neilans, Smith  
                 Nays    0

Resolved that the Minutes of July 11, 2017 are approved as presented.

RESOLUTION 57- 17

**APPROVAL OF ABSTRACTS**

On a motion of Councilperson Neilans, seconded by Councilperson Smith the following resolution was

ADOPTED    Ayes    5            Culhane, DeCarlo, Kirby, Neilans, Smith  
                 Nays    0

Resolved that the bills on Abstract #8 Vouchers, General \$27,620.97, Highway \$6,401.37, Water \$1,196.28, will be paid as presented.

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August 8, 2017

RESOLUTION 58- 17

**CONTRACT WITH ORLEANS COUNTY SHERIFF'S DEPARTMENT - ANIMAL CONTROL**

On a motion of Councilperson Neilans, seconded by Councilperson Kirby the following resolution was

ADOPTED    Ayes    5            Culhane, DeCarlo, Kirby, Neilans, Smith  
                 Nays    0

Resolved that Supervisor Culhane has permission to sign the Animal Control Contract with payment due in November.

RESOLUTION 59- 17

**HOURS FOR TOWN HALL ON PRIMARY DAY**

On a motion of Councilperson Neilans, seconded by Councilperson Kirby the following resolution was

ADOPTED    Ayes    5            Culhane, DeCarlo, Kirby, Neilans, Smith  
                 Nays    0

Resolved that the Town Hall will be open from 9AM to Noon, Primary Day, September 12, 2017.

RESOLUTION 60- 17

**RESOLUTION FOR TRAFFIC CONTROL FOR LOWER SPEED ON EAGLE HARBOR RD.**

On a motion of Councilperson DeCarlo, seconded by Councilperson Smith the following resolution was

ADOPTED    Ayes    5            Culhane, DeCarlo, Kirby, Neilans, Smith  
                 Nays    0

Resolved that the DOT form to lower the maximum speed be sent and Resolution be made to begin the process.

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August 8, 2017

## Proposed Budget Breakdown for Renovations

\* \$50,000.00 Budgeted if needed

\$ 16,000.00 **JCAP Grant**  
- 1,500.00 window treatments  
\$ 14,500.00 for construction

\$ 17,650.00 emergency exit construction cost  
+ 83,445.00 renovation bid  
\$101,095.00 Total Cost

\$75,000.00 **DASNY Grant**  
14,500.00 **JCAP Grant**  
\$89,500.00 Total in Grant Money

\$101,095.00 Renovation Cost  
- 89,500.00 Grant Money Combined  
\$ 11,595.00 owed

\$11,595.00  
- 2250.00 **NYSERDA Grant\***  
\$ 9345.00 owed

\*if awarded

## Discussion on Renovation Project

Councilperson DeCarlo inquired of CEO Dan Strong why we are purchasing an electric water heater as opposed to gas.

CEO Dan Strong responded that he wasn't sure but thought it was probably due to the initial investment and maintenance, considering it will be used very little.

Councilperson DeCarlo asked what the maintenance and upkeep would be electric verses gas?

CEO Dan Strong stated he wasn't an expert in that and did not know, he reiterated that it wouldn't be used often and isn't like a normal system, it doesn't continually heat 40 gallons of water.

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RESOLUTION 61- 17

## **AWARD THE CONTRACT FOR TOWN HALL RENOVATIONS**

On a motion of Councilperson DeCarlo, seconded by Councilperson Smith the following resolution was

ADOPTED    Ayes    5            Culhane, DeCarlo, Kirby, Neilans, Smith  
                 Nays    0

Resolved to accept the bid from Klips Construction.

RESOLUTION 62- 17

## **HYDRANT METER POLICY**

On a motion of Councilperson Neilans, seconded by Councilperson DeCarlo the following resolution was

ADOPTED    Ayes    5            Culhane, DeCarlo, Kirby, Neilans, Smith  
                 Nays    0

Resolved to accept the Hydrant Meter Policy prepared by Attorney Andrew Meier.

## **Board Considerations**

Supervisor Culhane requested that the board consider changing the Water Billing Policy to eliminate the Certified Shut-off letters.

The new tax law for Partial Payments was also presented to the board for consideration.

## **Board Meeting Date Change**

Due to September 12<sup>th</sup> being Primary Day, the Board Meeting will be moved to Wednesday September 13<sup>th</sup> at 7:00PM.

## **PRIVILEGE FROM THE FLOOR**

Lorienda Smith-

Enquired as to why work on the door was completed before the contract was awarded.

CEO Dan Strong explained that the door referred to in the specs was the basement door.

Supervisor Culhane responded that the work done in the courtroom was under the JCAP Grant and was to make us ADA Compliant.

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## MOTION TO ADJOURN

On a motion from Councilperson Neilans, seconded by Councilperson DeCarlo the following resolution was

ADOPTED    Ayes    5            Culhane, DeCarlo, Kirby, Neilans, Smith  
                 Nays    0

Resolved that the meeting be adjourned at 7:17PM.

Respectfully Submitted,

Debra S Mitchell  
Gaines Deputy Clerk