

Gaines Regular Town Board Meeting

February 9, 2016

A Regular Town Board Meeting of the Town of Gaines, County of Orleans and the State of New York was held at the Gaines Town Hall, 14087 Ridge Road, Gaines, New York on the 9th day of February 2016 at 7:00PM.

PRESENT: Carol Culhane ----- Supervisor
Mary Neilans, DVM ----- Councilperson
Susan Smith ----- Councilperson
Richard DeCarlo ----- Councilperson
Ron Mannella ----- Highway Superintendent
Jean Klatt ----- Town Clerk
Andrew Meier ----- Attorney for the Town

Excused: James Kirby ----- Councilperson

OTHERS PRESENT: Bruce Schmidt, Charlie Monacelli, Al Capurso, Joseph Marvin, Lisa Mannella, Joe Grube, Dan Strong, Marilynn Miller, Marleen De Carlo, Lorienda Smith, Larry Williams, Tom Rivers, Jim Peruzzini, Tibbs Ahlberg, Jerry Culhane, Fred Miller

Supervisor Culhane called the meeting to order at 7:00PM with the Pledge to the Flag.

RESOLUTION 12-16

APPROVAL OF MINUTES

On a motion from Councilperson Smith, seconded by Councilperson Neilans the following resolution was

ADOPTED Ayes 4 Culhane, Smith, Neilans, DeCarlo
Nays 0

Resolved that the minutes of the January 5th, 2016 Town Board Meeting are approved with the clarification that the town Board is establishing Town Hall hours of Monday, Tuesday, Thursday, and Friday 9AM - 4PM and Saturdays 9AM - Noon beginning May 1st, 2016.

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RESOLUTION 13-16

APPROVAL OF ABSTRACTS

On a motion from Councilperson Smith and seconded by Councilperson DeCarlo the following resolution was

ADOPTED Ayes 4 Culhane, Smith, Neilans, DeCarlo
 Nays 0

Resolved that the bills on abstract #2, voucher #'s 2176 - 2278, totaling \$ 130,095.87 will be paid as presented.

RESOLUTION 14 -16

PERMISSION FOR SUPERVISOR TO SIGN GENERAL CODE CONTRACT

On a motion from Councilperson DeCarlo and seconded by Councilperson Smith the following resolution was

ADOPTED Ayes 4 Culhane, Smith, Neilans, DeCarlo
 Nays 0

Resolved that Supervisor Culhane is authorized to sign the contract with General Code. The town will engage with General Code for the codification of the zoning ordinance at a cost of \$11,455.00 to be billed over 3 budget years.

RESOLUTION 15 -16

PERMISSION FOR SUPERVISOR TO SIGN STAR ELECTRIC CONTRACT

On a motion from Councilperson Neilans and seconded by Councilperson DeCarlo the following resolution was

ADOPTED Ayes 4 Culhane, Smith, Neilans, DeCarlo
 Nays 0

Resolved that Supervisor Culhane is authorized to sign the contract with Star Electric to upgrade the Town Hall phone system at a cost of \$2700.00.

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RESOLUTION 16 -16

NEW ZONING MAPS

On a motion from Councilperson DeCarlo and seconded by Councilperson Neilans the following resolution was

ADOPTED Ayes 4 Culhane, Smith, Neilans, DeCarlo
 Nays 0

Resolved that Mike Grabowski is authorized to collaborate with Jim Bensley to create new zoning maps.

RESOLUTION 17 -16

STANDARDIZED ENGINEERING FOR WATER CROSS CONNECTIONS

On a motion from Councilperson DeCarlo and seconded by Councilperson Neilans the following resolution was

ADOPTED Ayes 4 Culhane, Smith, Neilans, DeCarlo
 Nays 0

Resolved that Ron Mannella is authorized to request quotes from 3 engineering firms for a standardized engineering plan for water cross connections.

RESOLUTION 18 -16

REPLACE ROAD NAME SIGNS

On a motion from Councilperson Smith and seconded by Councilperson Neilans the following resolution was

ADOPTED Ayes 4 Culhane, Smith, Neilans, DeCarlo
 Nays 0

Resolved that Ron Mannella is authorized to replace the remaining road name signs to meet NYS requirements. The cost will be approximately \$1000.00-\$1200.00.

Superintendent Mannella reminded the board that the cover on the 5 corners water pit needs to be replaced. He told them he had asked the Village of Albion to cover 50% of the cost but hadn't received a response. The board decided to wait for the response from the Village of Albion before proceeding.

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RESOLUTION 19 -16

SILKER RESIGNATION

On a motion from Councilperson Smith and seconded by Councilperson DeCarlo the following resolution was

ADOPTED Ayes 4 Culhane, Smith, Neilans, DeCarlo
 Nays 0

Resolved that the resignation of Stacy Silker is accepted effective immediately. Supervisor Culhane expressed her gratitude for a job well done.

Supervisor Culhane informed the board that she had received the verbal resignation of George Fleshman, Zoning Board Alternate.

RESOLUTION 20 -16

ADVERTISE FOR ZONING BOARD ALTERNATE

On a motion from Councilperson Smith and seconded by Councilperson Neilans the following resolution was

ADOPTED Ayes 4 Culhane, Smith, Neilans, DeCarlo
 Nays 0

Resolved that the board will advertise to fill the position of Zoning Board Alternate.

RESOLUTION 21 -16

ADVERTISE FOR LAWN MOWING SERVICES

On a motion from Councilperson Neilans and seconded by Councilperson DeCarlo the following resolution was

ADOPTED Ayes 4 Culhane, Smith, Neilans, DeCarlo
 Nays 0

Resolved that the board will advertise for lawn mowing services for the 2016 mowing season.

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Supervisor Culhane stated that the Town Hall building does not have any break facilities for the employees. The employees currently use the public restrooms and well as wash dishes and get drinking water from the restroom sinks. She proposed renting a Culligan water cooler at a rate of \$6.25 per month plus \$7.99 for each 5 gallon water container. The first 10 gallons of water would be free. Councilperson Smith agreed the water cooler was needed and made a motion. When no second to the motion was made Councilperson Neilans asked Councilperson DeCarlo what his thoughts were. He suggested looking into the possibility of running a water line and installing a sink in the conference room. Superintendent Mannella was tasked with looking into the possibility. The motion was tabled.

Supervisor Culhane informed the board that Kevin Miller from the water treatment plant is giving tours during the month of March. All board members are invited to join her if they are interested.

Al Capurso presented the Historians report.

Historian Report
Town of Gaines
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1. Historical Markers: County Historian Matt Ballard has requested that municipal historians inventory the markers in their jurisdiction and report on their condition. Several in Gaines could use restoration and posts need to be straightened. Melissa Ierlan, Clarendon Historian has restored the Elizabeth Gilbert marker which is back up but not straight; and she is working on the Five Mile House marker. I made contact with the owners there, Shannon and Tracy Narburgh who have agreed to having the marker back up. That post needs straightening. OCHA and the County Department of History will be partnering 50/50 on an annual new marker project. I am hoping a future marker can be placed on Gaines Road (Rte 279) in front of the James Mather home commemorating this vital historic pioneer settler of Gaines.

2. Heritage Festival: The second weekend in September has been set aside for a county-wide, multiple site event with four themes; transportation, architecture, historic gems and historic cemeteries. There will be 5 sites for each theme. Still working on the specific sites. A brochure which will also serve as a passport that gets stamped will serve as promotion, and also can be shown to qualify for a gift once a certain number of sites are visited. A button will be designed and available in advance of the event. I am advocating Gaines Cemetery be on the tour being the first burial grounds in the county, and two Revolutionary War soldiers, David Bullard and John Anderson are buried there.

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3. The Schoolhouses Of Gaines: I am compiling photographs and histories of the twelve school districts of Gaines for a pamphlet and/or future tour program.

4. 1832 Gaines Basin Schoolhouse: The Gaines ZBA has approved the variance and site plan for the Gaines Basin District No. 2 Cobblestone Schoolhouse. Transfer of title is still in process. Restoration through OCHA will commence in the spring with volunteers needed to help with the masonry, wiring, flooring and plastering. Volunteers/contributors can call Al Capurso at 585-590-0763.

5. Public Speaking: Spoke to the Western Regional Lions Club Annual Dinner in November at the Village Inn on the "History of Childs". Working on a presentation to the DAR on John Proctor for their spring meeting.

6. Archives: Have been organizing photographs, journals, day books, etc. Will be rotating them in the lobby display case. Request for archives went out with the most recent water bill and newsletter. Have received two responses so far. I would like to send it out periodically, perhaps this spring (spring cleaning).

Final Note: February 14, 1816 was the official naming and establishing of the Town of Gaines by the New York State Legislature. One of the town's founding fathers, William J. Babbitt suggested honoring War of 1812 hero Gen. Edmund P. Gaines. Gaines was set off from Ridgeway and the first meeting was held in Gaines Village at Booth's Tavern, Ridge Road, later known as the Grange Hall. 1909 was chosen as the Centennial since in 1809, the settlement that was to become Gaines commenced with several settlers taking up land here. In 1959, it made sense to have the Sesquicentennial celebration. In 1984, The Gaines Jubilee was held, and in 2009, the Bicentennial. Happy Official 200th Birthday to Gaines.



Supervisor Culhane gave an updated report on the possible town hall addition. Wendall Engineers will have the initial renovation drawings done by the end of February. The court grant funds of \$16,100.00 were received on 1/26/2016. We have 180 days to use the funds. The funds will be held at this time pending seeing the renovation drawings.

Supervisor Culhane presented the Code Enforcement Services Agreement between the Towns of Gaines and Albion to the board members for their review.

RESOLUTION 22 -16

EXECUTIVE SESSION

On a motion from Councilperson Smith, seconded by Councilperson Neilans the following resolution was

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ADOPTED Ayes 4 Neilans, Culhane, Smith, DeCarlo
Nays 0

Resolved that the board will convene into executive session to discuss proposed, pending, or current litigation at 7:41PM.

RESOLUTION 23 -16

FUEL MONITORING REPORT

On a motion from Councilperson Smith and seconded by Councilperson DeCarlo the following resolution was

ADOPTED Ayes 4 Culhane, Smith, Neilans, DeCarlo
Nays 0

Resolved that the Superintendent Mannella will provide Supervisor Culhane with a weekly fuel usage report beginning immediately.

RESOLUTION 24 -16

REGULAR SESSION

On a motion from Councilperson Smith, seconded by Councilperson DeCarlo the following resolution was

ADOPTED Ayes 4 Neilans, Culhane, Smith, DeCarlo
Nays 0

Resolved that the board will enter into regular session at 9:00PM.

MOTION TO ADJOURN

On a motion from Councilperson Smith, seconded by Councilperson Neilans the motion was

ADOPTED Ayes 4 Culhane, Neilans, Smith, DeCarlo
Nays 0

Resolved that with no further business, the February 9th, 2016 Regular Town Board meeting is adjourned at 9:01PM.

Respectfully Submitted,

Jean Klatt
Gaines Town Clerk